



Media Alert

Contacts:

Sandy Harmsen (909) 387-9862

Jessica McLeish (909) 659-6844

September 18 No-Cost Seminar on Wage and Hour Laws for Businesses

WHAT: The County of San Bernardino Workforce Investment Board is hosting a no-cost seminar to offer businesses critical information about 2013 Wage and Hour Laws. The seminar will cover a variety of topics including

- The Federal Fair Labor Standards Act (FLSA)
- The Wage Orders that cover your organization
- Hours of work - including travel time, make-up time, meal and rest periods, and the definition of "hours worked"
- The rules for hourly, salary, and piece-rate pay
- Bonuses, profit-sharing plans and tips
- Overtime and double-time wages
- Alternative workweeks
- Tools and equipment, uniforms, and work-related losses
- Paid time off - vacation, PTO, holidays and sick leave
- Unpaid time off
- When and how employees must be paid
- Payment of final wages upon termination
- Record keeping requirements

WHO: Open to all businesses

WHEN: Wednesday, September 18
9:30 a.m. to 12:00 p.m.

WHERE: East Valley Employment Resource Center
658 East Brier Drive, #100
San Bernardino, Calif. 92408

Registration: [www. http://wagehourlaw.eventbrite.com/](http://wagehourlaw.eventbrite.com/)

For more information, please contact Shanna Williams at the 909.383.9937 or swilliams@wdd.sbcounty.gov.

About the Workforce Investment Board of San Bernardino County

The Workforce Investment Board of San Bernardino County (WIB) is comprised of private business representatives and public partners appointed by the County of San Bernardino Board of Supervisors. The WIB strives to strengthen the skills of the County's workforce through partnerships with business, education and community-based organizations. The County of San Bernardino Board of Supervisors is committed to providing county resources, which generate jobs and investment.

The WIB, through the County of San Bernardino's Economic Development Agency and Workforce Development Department, operates the County of San Bernardino's Employment Resource Centers (ERCs) and Business Resource Centers (BRCs). The ERCs provide individuals with job training, placement and the tools to strengthen their skills to achieve a higher quality of life. The BRCs support and provide services to the County's businesses including employee recruitment.

Employers and job seekers who are interested in the Workforce Investment Board programs may call: (800) 451-JOBS or visit www.csb-win.org. Also follow us on: Facebook www.facebook.com/SBWIB Twitter [@InlandEmpireJob](https://twitter.com/InlandEmpireJob); and YouTube <http://www.youtube.com/SBCountyWIB>.